

Office of the Illinois State Treasurer  
Michael W. Frerichs

Request for Proposals  
Electronic Payment Processing Services  
370-300-16-002

Addendum 1  
June 30, 2016

The Request for Proposals Electronic Payment Processing Services (370-300-16-002) (“RFP”) published by the Office of the Illinois State Treasurer (“Treasurer”) on June 15, 2016 is hereby amended as follows:

1. At this time, there is no Appendix D to the RFP. Section II.F of the RFP is hereby revised as follows:

**F. Current Cost Structure**

As indicated above, Participants incur maintenance fees on settlement accounts at the Settlement Bank.

Participants may elect to pass on the costs of processing fees for both credit/debit card and E-check payments to their Customers versus absorbing the costs. A Participant’s processing fees and/or equipment costs are invoiced or debited from its settlement account on a monthly basis by the appropriate Processor. The Treasurer currently does not have high volume pricing under the Current Vendor.

With the exception of some state agencies, POS terminals are purchased directly from the Current Vendor by the Participant.

2. Section IV.A of the RFP is hereby revised as follows:

**A. Schedule**

The following is the schedule for this RFP:

<b>Date</b>	<b>Event</b>
June 15, 2016	RFP published on the Treasurer's website.
June 28, 2016	Notice of intent to participate in the Bidder's Conference due by 12:00 pm CT.
June 29, 2016	<b>Optional</b> Bidder's Conference at 11:00 a.m. CT.
July 12, 2016	All Respondent questions due by 12:00 p.m. CT.
July 28, 2016	Responses to all questions posted on the Treasurer's website by 4:00 p.m. CT.
August 11, 2016	Responses to RFP due at 12:00 p.m. CT.
August 26, 2016	Selection of potentially acceptable candidates.
August 29 through September 9, 2016	If applicable, interviews and site visits.
September 14, 2016	If applicable, best and final offer due by 12:00 p.m. CT.
Week of September 19, 2016	Notification of award and begin negotiation of Agreement.

These dates are subject to change at the Treasurer's discretion.

3. Section IV.C of the RFP is hereby revised as follows:

**C. Bidder's Conference**

Each Respondent must e-mail notice of intent to attend the Bidder's Conference to Jim Underwood at [junderwood@illinoistreasurer.gov](mailto:junderwood@illinoistreasurer.gov) prior to 12:00 p.m. CT on June 28, 2016. Attendance at the Bidder's Conference is **not** mandatory. It may be attended via teleconference. The Bidder's Conference shall be on June 29, 2016 at 11:00 a.m. CT at the following address:

400 W. Monroe Street, Suite 401  
Springfield, IL 62704

Attendance via video conference at the following address is also permitted:

100 W. Randolph St., Suite 15-600  
Chicago, IL 60601

4. All other terms and conditions of the RFP remain unchanged.

Please e-mail Chief Procurement Officer Jim Underwood at [junderwood@illinoistreasurer.gov](mailto:junderwood@illinoistreasurer.gov) with questions regarding this addendum or the RFP.